

COVID-19 RESPONSE

Updated 3 April 2020

At Home Expectations

What you do at home affects your workplace. To help reduce the risk of bringing COVID-19 to work, it is important you communicate with staff about your expectations of them as an employee whilst they are at home.

Who should be in your home / accommodation	<p>The only people in your home are those that live there. No visitors.</p> <p>If you want to speak to someone who is not a member of your household, use the phone or other means of contact.</p> <p>It is okay for friends, family, whānau or delivery drivers to drop off food and supplies. They should leave these at the door.</p>
<p>Stay in your bubble</p> <p>Live in your bubble, Travel in your bubble Work in your bubble</p>	<p>Who you live with determines your bubble. Your bubble determines who you travel with and who you work with. Accommodation either has one or multiple bubbles. It is important people know who is in their home bubble.</p> <p>One bubble:</p> <ul style="list-style-type: none"> • Single dwelling - house • Dormitory type - if self-contained -no sharing of bathroom / kitchen facilities • Motel unit - self-contained - no sharing of bathroom / kitchen facilities) <p>Multiple bubbles:</p> <ul style="list-style-type: none"> • Dormitory type - multi bubble (limited number of beds in rooms but shared bathroom/kitchen facilities)
Physical distancing	If you interact with anyone who is not in your home bubble you need to stay 2m away.
Personal Hygiene	<p>Follow the government advice on hygiene. For more information go to covid19.govt.nz.</p> <ul style="list-style-type: none"> • Wash often. Use soap. 20 seconds. Then dry. • Don't touch your eyes, nose or mouth if your hands are not clean. • Cough or sneeze into your elbow. • Regularly clean your surfaces in your home with disinfectant.
Physical Wellness	<p>Monitor your own health and the health of those in your bubble.</p> <p>If a worker shows symptoms whilst at home, they should:</p> <ol style="list-style-type: none"> 1. Contact their manager before their shift starts. 2. Remain at home and isolate themselves from others they live with. 3. Call their doctor or Healthline 0800 358 5453. 4. Keep in touch with their manager and COVID-19 manager if they are suspected, being tested or confirmed positive for COVID-19. 5. Avoid close or prolonged contact with people they live with. 6. Stay off public transport.